

Chepachet Fire District

Executive Committee – Monthly Meeting.

July 18, 2007

The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on

Wednesday, July 18, 2007. Vice Chairman Robert Lohr called the meeting to order at 6:31 PM.

Members present were Jamie Hainsworth and Lynda Martone. Also present were Chief Robert Dauphinais, Deputy Chief Dennis Huestis, Treasurer David Steere, Tax Collector Patricia Svansson and District Clerk/Secretary Darlene Shields.

Secretary's Report:

All members have received copies of the minutes for the June 20, 2007 for their review. Motion made by Mr. Hainsworth to accept the minutes as presented, second by Mrs. Martone and passed 3–0.

Tax Collector's Report:

Mrs. Svansson presented the board with two reports from Mr. McCormick's office for the month of May Mr. McCormick's office collected \$2381.27 and for June Mr. McCormick's office collected \$1384.96. Mrs. Svansson sent out 104 warning letters for past taxes due which was approximately \$60,000 of taxes due. As of July 17th she has collected \$21,000 and 51 accounts have paid in-full and 44 remain unpaid and 9 are paying on account. On July 10th another

letter was mailed as a reminder. Mrs. Svansson indicated that it's usually a 3 month process to have a tax sale which would be around November. The 2007 Tax Bills will be going out the following month and feels that we should wait until March 1, 2008 and at that time any accounts that are remain unpaid should then be put into a Tax Sale.

Mrs. Svansson will check with Commonwealth as to when tax sales are typically done.

Mr. Steere made mention that RI Housing needs to be notified of any Tax Sales. Mr. Steere will bring in that information to the next monthly meeting.

**** Mr. Newman attended the meeting at 6:55pm.**

Motion made by Mr. Hainsworth to look into and going forward with a Tax Sale, second by Mr. Newman and passed 4-0.

Motion made by Mr. Hainsworth to accept the Tax Collector report as presented, second by Mrs. Martone and passed 4-0.

Motion made by Mr. Hainsworth to change the order of the Agenda and move Section 8.C Presentation of the Tax Collector's Annual Report, Second by Mrs. Martone and passed 4-0

Tax Collector's Annual Report:

Mrs. Svansson presented a copy of the Annual Tax Collector's Report to be put on file.

Total Taxes Collected \$378,687.47 for the year.

Motion made by Mr. Newman to accept the Annual Tax Collector's Report, second by Mr. Lohr and passed 4-0.

Treasurer Report:

Mr. Steere passed out copies of the Annual Treasurer's Report. Mr. Steere indicated that most of the accounts are in good standing and there were a few accounts that went over 100% of the budgeted amount. Mr. Steere indicated that the preplan expenses are not budgeted items and funds were received to off set those expenses. The accounts that went over the budgeted amount in last years' budget were addresses and increased the 2007/2008 Budget. The overall expenses did not exceed the Budget.

Motion made by Mr. Newman to accept the Treasurer's Annual Reports as submitted and pay the monthly bills, second by Mr. Hainsworth and passed 4-0.

Chief's Report:

Chief Dauphinais read his report for the month of June and the

Chief's Annual Report to be placed file.

Motion made by Mr. Newman to accept the reports as presented, second by Mrs. Martone and passed 4-0.

Committee Reports:

A. Roof Committee:

a. Roof repairs have been completed. The roof inspection for the warranty stills needs to be completed. Chief Dauphinais indicated that the Siren was removed to make the necessary repairs.

Old Business:

A. Street Lights: Tabled until next month's meeting.

New Business:

A. Appointment of Officers: Motion made by Mrs. Martone to appoint Mr. Earl Newman as Chairman and Mr. Robert Lohr as Vice Chairman, second by Mr. Hainsworth and passed 4-0.

B. Attorney: Currently Mr. Craven is on retainer and Mr. Newman questions if a legal situation comes about with the tax sales if we would be also charged billable hours in addition to his retainer fee. Mr. Hainsworth will contact Attorney Craven for a copy of his contract and what is retainer fee covers.

Motion to pay the Attorney Craven retainer fee for July 1, 2007-

December 31, 2007, second by Mr. Hainsworth and passed 4-0.

C. Mr. Steere delivered all the records needed for the Audit to Mr. Malo's office.

D. Chief Dauphinais advised the board that 2 members have passed the EMT National exam.

E. Mr. Hainsworth mentioned the outstanding work of the members over the last 2 weeks.

The representation of the department and its' members at the Fireman's Memorial Parade and their help at the fireworks display in town and the tremendous response to the BBQ Chicken Dinner.

F. Mr. Newman wanted to recognize both the Police and Fireman for all their effort at the Car

. accident on Snake Hill Road last weekend.

G. Chief Dauphinais made note that the Police and Fire Department will be having a Safety Day

on August 25th and the Fire Company purchased a Grill to use at its functions.

Dispense of Executive Session at this time.

Next scheduled meeting is the Monthly Meeting on Wednesday, August 15, 2007.

With no further business at this time, motion made by Mr. Hainsworth to adjourn, second by Mrs. Martone and passed 4-0. Meeting adjourned at 7:30 PM.

Respectfully submitted,

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**Darlene L. Shields**  
**District Clerk / Chepachet Fire District**